

**MINUTES OF WOULDHAM PARISH COUNCIL MEETING**  
**TUESDAY 5<sup>th</sup> March, 2024 AT 7.30PM**  
**WOULDHAM VILLAGE HALL**

Present: Cllr Bell, Cllr Marr, Cllr Yard, Cllr Hopper, Cllr Miles, Cllr Britchfield, Cllr Parris,  
 BCllr Dalton, BCllr Davis, T Miles (Clerk/RFO) 3 Members of Public

1.	<b>APOLOGIES:</b> , BCllr McDermott, Cllr Gray	ACTION
2.	<b>MINUTES OF EXTRAORDINARY PARISH COUNCIL MEETING</b> Held on 9 <sup>th</sup> January, 2024. The minutes of the Extraordinary Parish Council meeting held on 9 <sup>th</sup> January, 2024 were proposed by Cllr Britchfield and seconded by Cllr Parris. The minutes were duly signed by the Chairman	
3.	<b>MINUTES OF FULL PARISH COUNCIL MEETING</b> Held on 9 <sup>th</sup> January, 2024 Cllr Bell noted that Cllr Gray had requested the clause 'at which point Cllr Gray raised her hand to the Clerk to stop further discussion' in Matters Arising, be removed. He asked if anyone supported this request, no other Councillors did so and with no further comments, Cllr Bell asked if the minutes could be approved as a true and accurate record. Proposed by Cllr Britchfield, Seconded by Cllr Yard. All Agreed. The minutes were duly signed by the Chairman.	
4.	<b>MATTERS ARISING FROM MINUTES</b> Cllr Bell noted that under point 7.3. S106 requests for Bushy Wood. Councillors were asked to put forward ideas of potential items that would mitigate the impact of the new development. Cllr Bell was disappointed that nothing had been received and reminded councillors of the need to support people in the parish and to optimise opportunities. BCllr Dalton agreed that it is vital that the parish gets their 'wish list' in, if nothing is submitted, nothing can be considered. Cllr Yard suggested that a separate meeting could be arranged just to discuss this issue. Cllr Bell noted that his suggestions were for a Pelican Crossing and speed indicator signs along Village Road. Cllr Parris asked about parking by the school. Cllr Hopper noted that it is difficult to identify needs before any development begins as specify affects are unknown. Cllr Dalton agreed that it was a 'chicken and egg' situation, but suggestions could be made on a best guess. Cllr Bell added that anything we add can be thrown out, but will not even be considered if they are not there. Cllr Parris suggested that a rep from the PVRA could be invited as they may have ideas which could support infrastructure. BCllr Davis advised that projects will be focused around Eccles and that a funding criterion is already in place. It would be best to check the conditions on the planning application. Clerk to arrange a meeting and invite a rep from the Peters Village Residents Association.	Clerk
5.	<b>DECLARATIONS OF INTEREST</b> - None	
6.	<b>EXTERNAL REPORTS</b>	
6.1	<b>Borough Council:</b> Report received. BCllr Dalton noted that the council tax can now be paid over 12 months instead of 10 months. This can be done by asking TMBC before the end of March. After March it will go onto the following year. Also, BCllr Dalton praised the Council for being able to offer a decrease in their part. Cllr Bell noted that there is only one parish precept less than Wouldham which is West Peckham with only 4 parishes paying overall less Council Tax than Wouldham.	
6.2	<b>Community Warden:</b> The Community Warden has reported that he is continuing to support 3 families on a 1:1 basis and that himself and the Police Beat Officer will be holding a monthly surgery in the Community Centre on Friday 29 <sup>th</sup> March from 10am – 12. Clerk noted that, due to increased need in the Parish, the Citizens Advice Bureau (CAB) will be invited to one of the surgeries to offer benefits advice and support. Cllr Parris suggested that an article could go into the newsletter giving contact details. She recently had a Financial Assessment with CAB over the phone, which she found very useful	Clerk

Signed \_\_\_\_\_

Date \_\_\_\_\_

<p><b>7.</b></p> <p><b>7.1</b></p> <p><b>7.2</b></p> <p><b>7.3</b></p>	<p><b>Community Safety</b></p> <p><b>Police:</b> Received. The local Beat Officer reported that recent issues reported include:</p> <ul style="list-style-type: none"> <li>• 8 off road bikes being driven on pavement on Farleigh Gardens 20/01/2024</li> <li>• Vehicle interference – nothing taken/ no damage Mason Lane 19/01/2024</li> <li>• Nuisance vehicles Wouldham Road 24/01/2024</li> <li>• Nuisance vehicles village road – 12-15 motorbikes 28/01/2024</li> <li>• Romance online scam (involving the purchase of gift cards) 19/02/2024</li> </ul> <p>BCllr Davis noted that if people are doing wheelies down the road, it's a 999 call as it's a danger to life therefore must be reported. For less urgent issues the 101 service is available for reporting. Cllr Parris noted that there is also an issue with quad bikes. BCllr Davis advised that the operation carried out on 28<sup>th</sup> January included these vehicles. The full Operation Japan report will be on our website.</p> <p>Cllr Bell noted that most police resources are being put into town centres due to the amount of crime in these areas and into domestic abuse incidents.</p> <p><b>Neighbourhood Watch:</b></p> <ul style="list-style-type: none"> <li>• Walter Burk Avenue - Between 7/1/24 and 8/1/24. Somebody tried to break into a garage at a residential property.</li> <li>• Laker Road – 6/1/26. Somebody stole multiple boxes of cigarettes from a vehicle parked in a car park.</li> <li>• Village Road - 6/1/24. Some young people stole a bicycle from the road.</li> <li>• Barge Walk – 16/1/24. Somebody tried to steal a vehicle from the road.</li> </ul> <p><b>Speedwatch:</b> Report received, attached to minutes.</p> <p>Results from the most recent sessions.</p> <table border="1" data-bbox="260 1014 1449 1198"> <thead> <tr> <th>Date</th> <th>Site</th> <th>Total Vehicles</th> <th>Nos. Speeding</th> </tr> </thead> <tbody> <tr> <td>10 Jan</td> <td>Knowle Road</td> <td>295</td> <td>40</td> </tr> <tr> <td>17 Jan</td> <td>High Street Green</td> <td>132</td> <td>6</td> </tr> <tr> <td>27 Feb</td> <td>Scarborough Lane</td> <td>308</td> <td>9</td> </tr> <tr> <td>28 Feb</td> <td>Knowle Road</td> <td>222</td> <td>42</td> </tr> </tbody> </table> <p>The main point of note is that Peters Village and Wouldham Village have now merged so that the team cover the whole parish.</p>	Date	Site	Total Vehicles	Nos. Speeding	10 Jan	Knowle Road	295	40	17 Jan	High Street Green	132	6	27 Feb	Scarborough Lane	308	9	28 Feb	Knowle Road	222	42	
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<p><b>8.</b></p> <p><b>8.1</b></p> <p><b>8.2</b></p> <p><b>8.3</b></p> <p><b>8.4</b></p> <p><b>8.5/6</b></p>	<p><b>Administrative and Finance</b></p> <p>Authorisation of payment request. Cllrs Marr, Hopper, and Bell signed the request. Cllrs Bell and Marr signed pay increase letters for PC staff.</p> <p>Cllr Bell noted that minutes had been circulated regarding the finance meeting. The team agreed to recommend accepting the Vision Statement and Scribe software package.</p> <p><b>Vision Statement:</b> Proposed by Cllr Bell, seconded by Cllr Hopper. All agreed. Scribe: Proposed by Cllr Bell, Seconded Cllr Yard. All agreed</p> <p><b>Audit report:</b> noted – Clerk advised that copy invoices had been forwarded to the Auditor with the exception of Compaid who have stated that as a Service Level Agreement was signed identifying the amount, no invoice should be required. This email has been also forwarded to the Auditor.</p> <p><b>Grant Policy:</b> Proposed by Cllr Bell Seconded by Cllr Parris. All agreed. Adopted</p> <p><b>Review of code of conduct and standing orders:</b> All agreed. No changes</p>																					
<p><b>9.1</b></p>	<p><b>Members of the Public</b></p> <p><b>MOP1.</b> Asked if the Allotment Association are responsible for the allotments water tap for the horse field. Clerk explained that the water bill was split as a %, so any leaks affect the amount both parties pay. Cllr Bell advised that the Allotment Association could undertake any work needed and forward any material expenses to the Parish Council. Cllr Bell also asked for a letter to be sent to the leaseholder of the horse's field to remind them to ensure the tap it turned off.</p>	<p>Clerk</p>																				

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Date \_\_\_\_\_

<p>9.2</p> <p>9.3</p> <p>9.4</p>	<p><b>MOP 2.</b> Noted that she has 2 issues. Point 1 - is it possible to add procedure for getting the code for defibrillators to the Parish Council part of the newsletter? (Clerk to action) Point 2 - She circulated photos of damage to the Village Sign and advised that a volunteer has offered to repair it, he will put 4 metal plates on it, but we will have to pay for the materials. All agreed to re-imburse any materials. Cllr Hopper asked whether he would need his own insurance. Clerk advised that he would need to sign the volunteer form, he with then be covered by our insurance.</p> <p><b>MOP 1</b> noted that the No Entry sign only says buses are allowed. If there is an accident on a horse or bike, would they be covered by their insurance. Clerk advised the sign indicates that there no vehicular traffic is allowed and the Road Traffic Order exempts peddle bikes.</p> <p><b>MOP 3</b> Asked if there was any update regarding the doctors surgery. Cllr Bell advised that there had been an application to raise the height of the entrance (23/01847/NMA) which has been refused and there appears to be no other movement.</p>	Clerk
<p>10</p> <p>10.1</p> <p>10.2</p> <p>10.3</p>	<p><b>Planning</b></p> <p><b>Planning applications considered and commented upon by the Planning</b></p> <p><b>23/03547</b> Worrall Drive, Phase 5. Approval of Reserved Matters relating to appearance, layout, landscaping and scale pursuant to Outline Permission 15/01485/OAEA for development of 10 homes (8 new) and re-orientation of 2 homes already approved under the 3B consent with associated parking and landscaping</p> <p><b>23/03344</b> Haymens Wharf, Demolish existing workshop and garage and replace with new double garage with room above.</p> <p><b>23/03475</b> 29, Gardeners Cottage, Keepers Cottage Lane. Non Material Amendment to planning permission TM/22/02052/FL To create an additional access for 29 Keepers Cottage to form two separate access points to Hall Road</p> <p><b>24/00021/PA</b> 46, High Street, Part first floor rear extension</p> <p><b>24/00124/PA</b> Keepers Lodge, Common Road. Demolition of existing buildings and the redevelopment of the Site to provide 3no. residential units 2 x 4-bedroom and 1 x 1 bedroom. WPC commented that consideration should be made regarding ANOB and archaeology of the area. Cllr Parris queried whether it was in Burham, Cllr Bell confirmed that it was in Wouldham and that the boundary is a little way from the entrance.</p> <p><b>Planning Consent Issued:</b> Approved</p> <p><b>23/01854/AT</b> Unit 3 Tolhurst Close - Retrospective application for signage to front of shop</p> <p><b>Planning applications refused/withdrawn:</b></p> <p><b>23/01847/NMA</b> Village Centre Parcel - Non-Material Amendment to planning permission TM/19/01949/FL to allow amendments to the entrance, landscaping. REFUSED</p>	
<p>11</p> <p>11.1</p> <p>11.2</p> <p>11.3</p>	<p><b>Roads, Footpaths &amp; Lighting (RFL)</b></p> <p>Cllr Britchfield reported that the bollards on Hall Road and by the Church have been damaged for quite a while meaning very poor visibility, he will report again. Also, the lamppost along Hall Road is bent. Clerk advised that the company who put them in initially said they could not repair it as they did not have the correct permit. However, they have now visited and have decided that they can do it, so we are waiting a quote. Cllr Miles asked if the light not working would be fixed at the same time. Cllr Marr advised that it was a different company who put the LED light in and the original installers could not do it. Clerk to chase.</p> <p>Cllr Bell presented a list of reports that he has made and had received feedback from the Highways Officer. These include: Heron Place platform damage, School Lane/Pilgrims Way signpost falling over. Potholes on Pilgrims Way, between School Lane and Knowle Road. Give Way sign on Knowle Road, twisted around. Potholes between Winchester House and Ringshill Farm. Cushion edges eroding along Hall Road. Hall Road trench, ½ way across the road. Pothole near entrance to Knowle Road car park. White triangles on platforms along Village Road and Hall Road. Cllr Bell noted that the response from KCC advised that the cushions will not be repaired in the short term as it would require closing the road and has been risk assessed that if people are travelling at the 20mph limit, there should be no problem. Pothole repairs have been completed at the Knowle Road junction.</p> <p>Cllr Bell noted that Cllr Hopper had asked for a sign at the junction of School Lane and Oldfield to indicate that Oldfield is a no through road. He presented a quote for £45. All</p>	<p>DB</p> <p>Clerk</p>

Signed \_\_\_\_\_

Date \_\_\_\_\_

<p>11.4</p> <p>11.5</p> <p>11.6</p> <p>11.7</p> <p>11.8</p>	<p>agreed to go ahead and Cllr Hopper will arrange for it to be fitted, possibly on the salt bin or 1.25m away from the highway on a post.</p> <p>Cllr Hopper noted that since No entry traffic has got better but whenever there is a problem on M20 or M2, people disregard the system. He asked whether the one-way system could be revisited. Cllr Yard advised that there was a vote for a one-way system which the village threw out. Cllr Bell also noted that a band of residents had lobbied against that scheme. Clerk advised that the reason it was not a full one-way system was to spread the traffic flow around the village and took into consideration the previous consultation.</p> <p><b>School crossing:</b> Cllr Bell reported that he and the Clerk had attended a meeting with the School and D Weller from KCC to discuss a new Cross Patrol Officer. Mr Weller had risk assessed various sites along Worrall Drive and advised that the only safe place would be on the island just along from the school. This will also be better for those parents parking at the Co-op/Community Centre and walking along the new path, which comes out near the island. The school will employ a new member of staff, and KCC have offered to provide the uniform and equipment. The school will then invoice the PC.</p> <p><b>Traffic survey:</b> Cllr Bell presented the quote for traffic surveys. He advised that the company suggested that by having one in Worrall Drive, it would give a distorted picture of the levels of traffic due to the school. Therefore, the quote was for 3 or 4. Cllr Parris asked if it covered both ways. It was felt that as the 2 lines go across the road, that it would. However, Cllr Bell will confirm that data is collected from both directions.</p> <p>Cllr Bell proposed to proceed with 3 sites, Seconded by Cllr Britchfield. All agreed.</p> <p><b>Mobile camera:</b> Cllr Yard reported that she had had a meeting with the camera supplier. They have advised that the best approach is to get the police and KCC on board so that fines can be issued. These cameras are mobile, so can be placed around the parish where there are issues, including ASB, drugs etc. Cllr Marr asked if the company do dummy ones, then people would not know which one was recording. Cllr Yard will check. Cllr Bell advised that a meeting is being arranged with Matthew Scott (Police Commissioner) to discuss how the system can be linked with the Control Centre to enable efficient enforcement.</p> <p>Cllr Parris noted that the drainage grid by the masonic lodge has dropped causing a 'clonking' sound as cars go over it. Cllr Yard advised that she had reported it, but KCC have said that they would not come out unless it has broken, but it will be monitored. Cllr Yard advised that she had chased SE Water again about the pothole at the top of Portland and will continue to insist on its repair.</p>	<p>EB/PH</p> <p>EB</p> <p>TY</p> <p>TY</p>
<p>12.</p> <p>12.1</p> <p>12.2</p> <p>12.3</p>	<p><b><u>Open Spaces (OS)</u></b></p> <p>Cllr Miles presented the Open Spaces report. The sink hole by river has been reported to TMBC with a request to update on the crack in the river wall. Weather permitting, the Common cleanup and boundary check will be 16<sup>th</sup> March from 12.30pm. All welcome to support. It has been reported that Ferry Lane footpath (MR5) is overgrown going down to ferry steps and asked Councillors to walk the path to assess its condition. Cllr Yard suggested that this could be arranged when the weather was a bit better. Recreation Ground: A footplate missing on gym equipment and needs replacing. Clerk to research a replacement. A weld has broken on a piece of equipment alongside the Tramway and we need to decide whether to repair or remove it. Cllr Hopper will have a look to see if it can be removed and welded. The Council have already agreed to have a work party to carry out general maintenance. Cllr Miles suggested this needs to be done in June before the summer holidays. She will email out suggested dates. 58 High Street, - rubble is still there and the deadline for removal was the end of January. Cllr Britchfield will speak to the occupiers to see if it can be moved before we arrange a contractor to move it and recharge the costs. Cllr Yard asked for a sign to be put on zip line advising it is not suitable for adult use. Clerk to arrange.</p> <p><b>Allotments:</b> Cllr Bell thanked the Allotment Association for their report. Clerk has agreed to audit the accounts for presentation at the AGM on 28<sup>th</sup> April.</p> <p><b>Dog poo:</b> Cllr Parris has produced 3 different signs, passed to Clerk. Cllr Bell will get a price for 5 of each to be placed at each entry of the Rec, by the river with some left over to be placed in Peters Village</p>	<p>ALL</p> <p>CLERK</p> <p>JM DB</p> <p>CLERK</p> <p>EB</p>

Signed \_\_\_\_\_

Date \_\_\_\_\_

12.4  12.5	<p><b>Waste Services:</b> Cllr Bell noted that we have been constantly asked for a bulk collection day. He has spoken to various waste service providers, but none were interested in doing it. A local clearance company quoted £300, but may be more when taking to the tip depending on items. He has also had a quote from RS Skip at £250+vat. Could be in the car park, but would be a full weekend. Suggested that one could be done in May and June. Cllr Parris suggested the metal clearance people could help. Cllr Bell was concerned that the skip could be abused as it wouldn't be there just for a few hours. Cllr Yard was concerned that the people who need to clear their gardens may still not use it. Cllr Marr noted that there were still restrictions on what could be put into a skip and rubbish being left by it or emptied could cause more problems. All Agreed not to proceed and re-advertise the waste services already available.</p> <p><b>Open spaces survey:</b> Cllr Bell advised that he had completed the survey for TMBC. They did not have any of play areas in Peters Village areas and missed some in Wouldham Village. He had photographed each area and updated the information held.</p>	
13.	<p><b>Village Hall:</b> Cllr Bell reported that the final accounts for the Charity have been forwarded to trustees and have been approved by 2 of the 3 trustees. Once these have been submitted, the process of closing the Charity will start with the Charity Commission. Fabric: Boiler service and Gas Safety Check has been completed. There is still a small leak in the toilet, it is now minimal, but still there. The contractor is continuing to identify the problem.</p>	
14. 14.1 14.2 14.3	<p><b>Health &amp; Safety/Risk Management</b></p> <p><b>Emergency Plan &amp; Flood Resilience:</b> Cllr Bell noted that we need to progress a plan. He will arrange a meeting with Cllrs Parris and Miles to get their input.</p> <p><b>Defibrillators:</b> Community Centre and Village Hall units are ready for use and the inspection form was passed to Clerk for filing. Cllr Parris asked about the one for the Watermans. Cllr Bell advised that he has looked at the box and will take it off the wall and pass to the landlady, but we have had no response from the email to Shepherd and Neame on 29<sup>th</sup> January regarding the licence.</p> <p><b>Lifebuoys:</b> Cllr Miles reported that she had checked the lifebuoys and signed off the form</p>	EB  EB
15. 15.1  15.2 15.3 15.4	<p><b>General Village Business</b></p> <p><b>Project update:</b> Clerk reported that the monitoring had been send to TMBC. To the end of January, there had been 116 people signed up to courses with 109 attending with another 35 attending the Christmas event. Kent Adult Ed are very pleased with the take up so far and have planned for work-based courses to be delivered from the Community Centre. First Aid at Work booked for the 17<sup>th</sup> April is already full, with a waiting list, with Food Allergens in June and Food Hygiene at the beginning of July. Cllr Parris noted that she had a new member to the over 60's club who had attended the textile course and found out about all the other things she could get involved with and was very appreciative of the number of courses and activities available. Cllr Hopper asked if there could be some courses run in the evening. Clerk advised that Line Dancing is in the evening, but when a course was put on in the evening, even though many people had registered an interest only 9 people turned up. In comparison a morning course had 17 registered and 19 turned up. Also, the funding is to reduce isolation which is more prevalent with those who are at home all day.</p> <p><b>Youth Worker:</b> Cllr Bell advised that there has been minimal response to the local job advert and proposed that we sponsor an advert with Indeed Employment Agency, which would incur a cost of around £150, seconded by Cllr Britchfield. All agreed</p> <p><b>Handyman:</b> This will be re-advertised via local Facebooks.</p> <p><b>D Day 80:</b> Clerk advised initial plans are to link with the National Commemoration. Bells will be rung at 6.30pm on 6<sup>th</sup> June. Then there will be a lantern parade to the riverside lead by the Brownies and Guides with a 40's sing-a-long and beacon lighting. It is also National Fish and Chip Day, so it would be good to have a van available. Cllr Hopper noted that it may be difficult to produce a good plate for the beacon without a plasma cutter, but will produce one to see how it turns out. Cllr Marr advised that he could arrange for 1, possibly 2 Jeeps to be on display. Cllr Parris asked whether it would be better to have a picnic in the park. Any interested in helping should contact the Clerk.</p>	CLERK CLERK  CLERK

Signed \_\_\_\_\_

Date \_\_\_\_\_

15.5	<b>Items for the Newsletter:</b> Advice on how to access defibrillators; contact details for CAB. Any other items to be given to the Clerk by 18 <sup>th</sup> March	CLERK
15.6	<b>TMBC Grant:</b> Cllr Bell advised that KCCllr Kennedy wants to produce a website of local community groups. There are currently around 140 organisations registered where people will be able to find out support is around. It will also be used for social prescribing with the Doctors surgeries. KCCllr Kennedy would like WPC to apply for the grant and pay for the website design and manage the transactions. Cllr Parris asked why if Aylesford are maintaining it they don't have the money and was concerned that there could be additional monitoring work for the Clerk. All agreed to ask KCCllr Kennedy why Aylesford do not want to fully manage the project. If it is confirmed that the project work will be undertaken by others, Clerk will work with KCCllr Kennedy to apply.	
16.	<b>Correspondence:</b> Cllr Bell noted that an email had been received from Starkey Castle RA thanking the PC for highlighting the retrospective planning applications for Gores Farm as it was the first time they had not been informed. They have now sent in their own concerns.	
17.	<b>DATE OF NEXT MEETING</b> All agreed to hold meeting Tuesday 9 <sup>th</sup> April, 2024. 7.30pm at the Village Hall. Clerk to update website.	
18.	<b>QUESTIONS FROM COUNCILLORS, CHAIRPERSON AND CLERK:</b> To be passed to Clerk 7 days before the next meeting	
19.	<b>Meeting Closed: 9.50pm</b>	

### Speedwatch Update January - February 2024

#### for Wouldham Parish Council March Meeting

3 sessions were planned for January, one was cancelled due to bad weather and 2 sessions ran in February, the results are below:

Date	Site	Total Vehicles	Nos. Speeding
10 Jan	Knowle Road	295	40
17 Jan	High Street Green	132	6
27 Feb	Scarborough Lane	308	9
28 Feb	Knowle Road	222	42

#### Notes

Of the 42 offenders on 28 Feb, 3 offended for the 3rd time and 8 offended for a 2nd time.

#### Update

- After a review was undertaken of Wouldham Speedwatch members, a number decided not to continue this year and we now have 6 committed volunteers
- The Peters Village Speedwatch group has 6 members, but has not been active. All members have not undertaken practical training but this will happen in due course providing they still wish to participate.
- The Wouldham and Peters Village Speedwatch groups have been merged and this has been reflected on the website.
- 3 new sites have been requested, of which one in Peters Village at the bottom of Scarborough has already completed one session as reported above.
- As the weather improves, we anticipate carrying our more sessions across the Parish.

I. Hoskins – Co-ordinator

Signed \_\_\_\_\_

Date \_\_\_\_\_

<b>Finances up to February 2023</b>		March Meeting		
Opening Balance Nat West 22/2/23				£119,467.28
<b>RINGFENCED TOTALS</b>				
Monies from car park donations			778	
Monies from membership grant			1700	
Monies from Big Lottery			93.99	
KCC Transport grant			17810.00	
TMBC Education Courses S106 funds			14500	
TMBC Y & C Worker S106 finds			58203.13	
<b>Current available monies ringfenced</b>			<b>£ 93,085.12</b>	
<b>Receipts made up to 22/2/23</b>				
<b>TOTAL INCOME</b>				<b>£ 9,837.27</b>
<b>KCC Urban Cut</b>				<b>£ 854.32</b>
<b>TMBC S106 Oldfield</b>				<b>£ 8,982.95</b>
<b>Payments made up to 22/2/23</b>				
Dec	SE Water	Allotments		290.54
Feb	Giffgaff	mobile		6.00
Jan	EDF	CCTV		18.00
	Salaries			1495.77
jan	Office			216.66
	Nest	Pensions		48.35
Jan	Allotment Ass.	PL insurance		275.34
26-Jan	TEEC	Website		28.80
17-Jan	April Skies	Interim internal audit		385.00
30-Jan	Hadlum	Newsletter		65.00
31-Jan	Google	email		5.52
31-Jan	Compaid	Minibus Ins		565.14
Feb	Aldermore	Minibus lease		1128.00
Feb	Jurni (Bridle)	Minibus maint		66
<b>TOTAL EXPENDITURE</b>				<b>£ 4,594.12</b>
	P & L for period		£ 5,243.15	
	Balance (inc ringfenced)		<b>£ 31,625.31</b>	
	Pending/cleared Giffgaff		-£ 6.00	
	Closing Bank Balance @ 26/2/23			<b>£124,716.43</b>
<b>Payments to be agreed at March meeting</b>				
	Scribe			1366.80
	Aldermore	Minibus lease		1128.00
	Jurni (Bridle)	Minibus maint		66
	Giffgaff	mobile		6.00
	EDF	CCTV		18.00
	N Power	Street lights		70.35
	Salaries			1495.57
	Office			216.66
	Nest	Pensions		48.35
	Parish Online			96.00
<b>TOTAL COMMITTED SPEND @ 26/2</b>				<b>£ 4,511.73</b>
<b>ESTIMATED BALANCES</b>				
Estimated Bank total		<b>£ 120,204.70</b>		
<b>RINGFENCED TOTALS</b>		<b>£ 93,085.12</b>		
<b>TOTAL AVAILABLE</b>		<b>£ 27,119.58</b>		

Signed

Date

# Do you really know who you are talking to?

Have they asked you to move off the dating app? And quickly move to another platform such as: Google hangouts, WhatsApp or email?

Do they always have an excuse for not meeting or speaking via a video chat?

Have they given you a "hard luck" story and asked for your financial help?

Shortly after meeting them on line, have they told you that they are madly in love and want a relationship?



Report a non-urgent crime online [www.kent.police.uk/report](http://www.kent.police.uk/report)  
 Talk to us on LiveChat – available 24/7 [www.kent.police.uk/contact](http://www.kent.police.uk/contact)  
 In an emergency, if crime is in progress or life is in danger call **999**  
 If you have a hearing or speech impairment, use our textphone service **18000**.  
 Or text us on 999 if you've pre-registered with the emergency SMS service.  
[www.kent.police.uk](http://www.kent.police.uk)

# Use these steps to keep yourself, and your loved ones, safe from fraudsters.

**D** **Don't rush into an online relationship** – get to know the person, not the profile, ensuring you ask plenty of questions. The vast majority of romance fraud is initiated online.

**A** **Analyse their profile** – protect yourself by confirming their identity. Check the person is genuine by putting the following into your search engine; their name, profile pictures and any repeatedly used phrases, along with the term 'dating scam'. Be mindful that a fraudster could be hiding behind an alias and have changed details connecting them to previous fraudulent activity.

**T** **Talk to your friends and family** – be wary of anyone who tells you not to tell others about them. Romance fraud involves grooming over a long period of time. Alienating a victim from their friends and family can make up part of that process.

**E** **Evade scams** – *never* send money or share your bank details with someone you've only met online. It doesn't matter how long you've been speaking to them or what story they give behind needing the sum.

**S** **Stay on the dating site messenger service** – fraudsters will often encourage their victims to use different communication channels that are often undetectable. Be confident that you know who you're speaking to, and be wary if they fail to meet you in person.



Report a non-urgent crime online [www.kent.police.uk/report](http://www.kent.police.uk/report)  
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## LET'S TALK ABOUT GIFT CARD FRAUD

- Gift card scams start with a call, text, email, WhatsApp message or social media message. Scammers will say almost anything to get you to purchase gift cards – like Google Play, Apple, Steam, iTunes, or Amazon cards.
- If you get a message from anyone claiming to be a family member, a friend, or someone purporting to be from reputable organisation such as HMRC, a bank, or the Police, and you are asked to purchase any gift cards – **STOP!** – it will be a scam.
- Scammers will often claim it is an emergency and typically invent a time-critical reason as to why they need you to help them, they need to pay an urgent bill, for example. They will often pull at heartstrings and say you are the only person they can turn to **CHALLENGE**. Ignore the request, it will be fake.
- Don't purchase gift cards in large quantities or visit several stores to purchase gift cards. **PROTECT** yourself by trying to speak to the person you think is asking for the gift card directly or in person.

Read this leaflet? Pass it on to a relative, friend or neighbour. Let's all talk about crime and how to prevent it happening.

[essex.police.uk/cp](http://essex.police.uk/cp) #staysafe [takefive-stopfraud.org.uk](http://takefive-stopfraud.org.uk) **ESSEX POLICE**  
 Protecting and serving Essex

Signed \_\_\_\_\_

Date \_\_\_\_\_